

Gettysburg Bike Show and Expo

Saturday, March 27, 2010 10:00 – 7:00 PM

Sunday, March 28, 2010 10:00 - 6:00 PM

To be held at:

Allstar Events Complex

2638 Emmitsburg Road Gettysburg, PA 17325

717-334-8803

GettysburgBikeShow.com

GETTYSBURG BIKE SHOW VENDOR APPLICATION FORM

Please read all rules, regulations and conditions then complete and return contract with your deposit. Upon acceptance, a copy will be returned to you for your records. Exhibitors are by invitation only. We reserve the right to deny any exhibitors or vendors from participation if we feel that they do not fit the theme of the show.

We the undersigned, herein referred to as Exhibitor, do hereby submit our application for the reservation of Exhibit/Vendor Space in the Gettysburg Bike Show and Expo, subject to all terms, conditions and regulations governing the show and its production as set forth on the page 3 of this contract.

Full Business Name: _____
(We must have your FULL business name & address)

Full Address: _____

Phone Number: (____) _____ Contact Name: _____

Email Address: _____ Tax ID# _____

Product/Service: _____ Web Site: _____

Do you plan to bring motorcycles? _____ How many? _____

Booths will be assigned on a first come, first serve basis. Booths will be reserved as payment is received in the mail. . There will be a limit in each vendor category (ie: Leather, Jewelry). Please try to be as specific as possible in describing the merchandise you are selling, to help the variety of the show as well as your sales.

COMPLETE LIST OF PRODUCTS TO BE DISPLAYED OR SOLD:

My Company Requires _____ 10' X 10' Spaces

My Company Requires _____ 10' X 20' Spaces

My Company Requires _____ 20' X 20' Spaces

Spaces larger than 20'x20' are available. Please contact us for pricing.

My Company Requires _____ Electricity

FRIDAY CHECK-IN: Approx. time needed for setup: _____

(Please be sure to answer the setup time question. It will help to set your check-in times)

Upon receipt of payment, we will send you a confirmation letter. You will be notified, by phone or on your confirmation letter, of your check in time.

Make checks payable to **Gettysburg Bike Show**. Returned checks are applicable to service charges directly charged to the Gettysburg Bike Show. Payment and a copy of this form should be sent to:

Gettysburg Bike Show and Expo
c/o Kelly Crist, 160 Windbriar Lane, Gettysburg, PA 17325
Vendor Info: email gettysburgbikeshow@yahoo.com or call (717) 334-8803

THIS CONTRACT MUST BE ACCEPTED BY THE GETTYSBURG BIKE SHOW AND EXPO, AND SIGNED BY AN AUTHORIZED ORGANIZER. THIS CONTRACT IS SUBJECT TO AND SHALL BE INTERPRETED ACCORDING TO AND GOVERNED BY THE LAWS OF THE STATE OF PENNSYLVANIA.

RULES, REGULATIONS, AND CONDITIONS

1. COST OF EXHIBIT SPACES INCLUDES:

- a. Spaces & Costs vary according to size.
- b. Electrical outlet (as per fee stated on page 1 of the contract).
- c. Benefit of Local and State-wide advertising.
- d. Two (2) complimentary exhibitor's badges per exhibitor space.

2. **EXHIBIT SPACE ALLOCATIONS AND ASSIGNMENTS:** Assignments of exhibitor spaces will be done by the event organizers according to the date the application is received.

3. **TERMS OF PAYMENT:** Payment in full is due upon receipt of the contract in order to reserve your display area.

4. **SPACE SUBLETTING:** No Exhibitor shall apportion, sublet or assign the whole or any part of an assigned space or have equipment or materials or presentations from any business or organization, other than that named on page one of this contract without the written consent of the event promoter.

5. **EXHIBITOR'S PASSES:** A pass list is required from each exhibitor at the Show. This list must be received 7 days prior to the opening of the Show.

6. **SECURITY:** Security Guards will be on duty from closing to the opening of the Show each day. Neither the Gettysburg Bike Show and Expo, nor any of its management assumes responsibility for losses which might be incurred from pilfering, damage or in any other matter.

7. **INSTALLATION AND DISMANTLING OF EXHIBITS:** Exhibitors will be given from 8:00 am until 6:00 pm on March 26, 2010 to set up their display. Exhibitors may not remove any portion of their display until the Show has officially ended on Sunday at 5:00pm. Exhibitors will be responsible for any cost incurred by the Show management resulting from the exhibitor's or his agent's delay in removing exhibit materials or equipment. Exhibitor will be permitted a take-down period from 5:00 pm until 10:00pm, March 28, 2010.

UNDER NO CIRCUMSTANCES WILL ANY MOTORCYCLES, DISPLAYS, ETC. BE ALLOWED TO REMAIN IN THE BUILDING AFTER MIDNIGHT.

8. **GENERAL BEHAVIOR:** Each Exhibitor shall exhibit what will be sold or displayed in a proper manner. The Exhibitors will keep their display open and staffed at all times during the Show hours. Show management reserves the right to restrict exhibitors to a maximum noise level, and to a suitable method of operation and of display materials. If for any reason an exhibit and its contents are deemed objectionable by the management, the exhibit will be subject to removal. This reservation includes persons, things, conduct, printed materials, any item or attire which the Show management may consider objectionable to the Show's intent. In the event such an eviction or restriction is enforced, Show Management will not be liable for refunding rental fee or funds paid for exhibit equipment rental.

9. **DECORATION:** The Exhibitor is to make use of his exhibit space only. He will not insert nails, hooks, tacks, screws, or other similar items into the walls or floors of the building. Each Exhibitor will be held responsible for any damages caused by his employees or agents.

10. **FIRE REGULATIONS:** Exhibitors shall comply with Local and State ordinances and laws governing fire safety and regulations. Exhibitors shall also abide by any health and fire regulation set forth by the Allstar Events Complex. Exhibit equipment and materials shall be reasonably located as to be protected by safeguards and devices where necessary.
11. **UNOCCUPIED SPACES:** Show management shall reserve the right should any part of an Exhibitor's space remain unoccupied on opening day of the Show, or should any space be forfeited due to failure of payments, to rent space to any other Exhibitor or use said spaces as deemed fit in the best interest of the Show.
12. **SELLING AT THE SHOW:** Exhibitors are encouraged to sell at the Show. It is the responsibility of each Exhibitor to arrange for their licenses as required by applicable Local & State agencies. The Gettysburg Bike Show and its management will not be responsible for any fines, taxes, etc. with regard to Exhibitor selling.
13. **INSURANCE:** Exhibitors must have the necessary liability insurance. Contact your agent to be assured that you have adequate insurance for their date of the Show. Exhibitors will be required to show proof and possession of this insurance before the start of the Show.
14. **CLEANING AND MAINTENANCE:** Exhibitors are responsible for the proper cleaning of their exhibit space. Isle ways and building egresses shall be kept clear at all times.
15. **INABILITY TO PERFORM:** Should the Gettysburg Bike Show and Expo be prevented from having the Show by any cause beyond its control or cannot permit the Exhibitor to occupy his rented space due to circumstances beyond its control including, but not limited to, fire, civil disobedience, strike, lockout, inclement weather, acts of God, the Show management will refund the Exhibitor the amount of rental paid by him. The Gettysburg Bike Show and its management will have no further liability toward the Exhibitor.
16. **AMENDMENTS:** The Gettysburg Bike Show and Expo shall possess full power regarding the enforcement and interpretation of the rules contained herein and shall have the power to make such rules and regulation thereto and such further amendments governing participation in the Show as deemed necessary for the proper conduct and in the best interest of the Show.
17. **PARKING:** A specific parking area will be designated for vendors. We are anticipating a very large crowd at the show due to the appearance of Mark Boone Junior. All vendors will be given a parking pass to display on their windshield and must park in the designated Vendor Parking Lot or they risk the possibility of being towed at their expense.
16. **POP-UP TENTS/TRAILERS:** The floor plan of the show will be very different this year. **No trailers will be permitted inside the show. Pop-Up Tents will also not be allowed in the show unless you are along one of the outside walls of the event. If you wish to put up a Pop-Up Tent you must let us know you intend to do so or you may be assigned a booth where that is not permitted.**